

Is a Police Information Check Necessary?

Volunteers work with vulnerable persons may/may not require a Police Information Check or Vulnerable Sector Check. Use these examples as a tool to explore making a determination.

ELEMENTS OF THE POSITION

POSITION TITLE	Meals on Wheels - Delivery Driver
DUTIES/ACTIVITIES	Collect meal bags, deliver meals to clients' homes and provide a daily security check. Support clients' well-being by delivering nutritious meals and noting changes in appearance and health. Pick up delivery bags with meals. Use route sheets and access/entry information to deliver client meals.
CLIENT/PEOPLE SERVED	Homebound seniors or adult with disabilities.
LOCATION/SETTING	Travel by car with Meals on Wheels driver, and take meals into clients' home.
SUPERVISION/TRAINING	Report problems or concerns immediately upon completion of route.
OTHER DETAILS	Patience with clients; work well as part of a team; be reliable and punctual.

CONSIDERATIONS

What are the required skills, abilities, and qualities needed for this role?	
What are the risks?	Are there policies in place to address the risks? <input type="checkbox"/> IN CONSIDERATION <input type="checkbox"/> YES <input type="checkbox"/> NO
List potential questions you might ask to determine the above.	

Use this section as a tool to help make a determination. Clients under 18 years old. <input type="checkbox"/> YES <input type="checkbox"/> NO Clients over 65 years old. <input type="checkbox"/> YES <input type="checkbox"/> NO Clients with disabilities (temporary or permanent). <input type="checkbox"/> YES <input type="checkbox"/> NO Volunteer has unsupervised access to client. <input type="checkbox"/> YES <input type="checkbox"/> NO	Is a Police Information Check necessary? Why? <input type="checkbox"/> YES <input type="checkbox"/> NO Is a Vulnerable Sector Check necessary? Why? <input type="checkbox"/> YES <input type="checkbox"/> NO
Volunteer is in a position of trust/authority with a vulnerable person. <input type="checkbox"/> YES <input type="checkbox"/> NO Client is dependent upon volunteer. <input type="checkbox"/> YES <input type="checkbox"/> NO	