Hello!

Thanks for your interest in the National Volunteer Week Enhancement Funding Grant. To begin your application process, please review the [2025 Grant Guidelines](https://volunteeralberta.ab.ca/app/uploads/2025-NVW-Grant-Guidelines.pdf) to confirm your organization's eligibility. After reviewing the guidelines, you can start the online application process [here](https://www.surveymonkey.com/r/NPRNGLQ). If you are unable to access the online application form, please submit this application form (Word Document) to registrations@volunteeralberta.ab.ca.

For a successful application, please share as many details as you can.

You can download the 2025 Grant Guidelines, Memorandum of Agreement, Logo Package, and Direct Deposit Form from the Volunteer Alberta National Volunteer Week webpage: <https://volunteeralberta.ab.ca/for-organizations/national-volunteer-week/>

Funding for National Volunteer Week is provided by the Government of Alberta and distributed by Volunteer Alberta.

Thank you for applying. We’re excited to see what you have planned!

Warmly,

The Volunteer Alberta Team

**Part 1: FUNDING CRITERIA**

**ELIGIBILITY**

□ I confirm that I have reviewed the funding guidelines and my organization/community’s [eligibility](https://volunteeralberta.ab.ca/app/uploads/2025-NVW-Grant-Guidelines.pdf).

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| **What date do you intend to host your National Volunteer celebrations in 2025?** **Please note that approved funding must be spent by May 30, 2025.**  |
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**SITE STATUS**

**Indicate which site status you are applying for:**

□ Host Site ($600)

□ Feature Site ($1,200)

**If your application for a Feature Site is not successful, would you like to be considered as a Host Site?**

□ Yes

□ No

□ Not applicable

**Part 2: ORGANIZATION INFORMATION**

|  |  |
| --- | --- |
| **Organization Name:** |  |
| **Mailing Address:** |  |
| **City/Town:** |  |
| **Province:** |  |
| **Postal Code:** |  |
| **Phone Number:** |  |
| **Website:** |  |
| [**MLA Name**](https://www.assembly.ab.ca/members/members-of-the-legislative-assembly/constituencies) **(The elected provincial representative for your organization’s location)** |  |

**Part 3: CONTACT INFORMATION**

The Primary Contact is the individual who coordinates National Volunteer Week activities or the person who will be the main point of contact between your organization and Volunteer Alberta. All important information will be sent to this individual. The Secondary Contact is the backup contact in case we cannot reach the Primary Contact.

|  |  |
| --- | --- |
| **Primary Contact First and Last Name:**  |  |
| **Primary Contact Position/Title:** |  |
| **Primary Contact Email:**  |  |
| **Primary Contact Phone Number:** |  |

|  |  |
| --- | --- |
| **Secondary Contact First and Last Name:**  |  |
| **Secondary Contact Position/Title:** |  |
| **Secondary Contact Email:**  |  |
| **Secondary Contact Phone Number:** |  |

**Part 4: PARTNERSHIP**

**Are you partnering with/applying on behalf of two or more organizations in your community?**

□ Yes\*

□ No

**\*If you are collaborating on behalf of two or more organizations in your community, did you complete and submit the** [**Memorandum of Agreement (MoA)**](https://volunteeralberta.ab.ca/app/uploads/2025-NVW-Memorandum-.pdf)**?**

□ Yes

□ No

□ No, but I understand it must be submitted before grant funds are released to my organization

**Part 5: EVENT DETAILS AND INFORMATION**

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| **Please provide a short description of your plans for National Volunteer Week.** |
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| **How will you make sure your celebrations are inclusive and available to all volunteers who want to participate in your community? Please also detail how you will ensure you are celebrating volunteers from a wide range of community groups and identity backgrounds.**  |
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| **Are there any resources or templates that you would like Volunteer Alberta to include in this year’s Marketing Package to support the promotion and awareness of your event?**  |
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**Volunteer Alberta may use photos from your event for future National Volunteer Week promotions. Do you consent to Volunteer Alberta using pictures taken at your event for promotional purposes on social media, the VA website, emails, and other marketing materials?**

□ Yes

□ No

**Part 6: BUDGET**

In dollar amounts, please provide your best estimate of how the funds will be distributed based on the grant tier you applied for. Please note your estimates MUST equal $1,200 for Feature Sites or $600 for Host Sites.

|  |  |
| --- | --- |
| **Media Promotion:**  |  |
| **General promotion:**  |  |
| **Volunteer Recognition items:** |  |
| **Event:**  |  |
| **Other (please specify):** |  |

|  |
| --- |
| **Are you expecting any financial or in-kind donations to support your event from other organizations or people? If applicable, please describe briefly and estimate the value of these donations.** |
|  |
| **What is the estimated total budget for your organization’s National Volunteer Week Celebrations? (Please include the Enhancement Funding amount you are requesting here, plus any anticipated in-kind or financial contributions in your estimate).** |
|  |