

## **DRAFT MINUTES**

### **1. Welcome**

President, Morgan Bamford, acknowledged the traditional territories the online meeting took place on. He explained the electronic voting and the process for making motions and seconding. He also confirmed this was a duly constituted meeting. Morgan welcomed Members, the public and guests, and thanked funders for supporting Volunteer Alberta.

### **2. Approval of the Agenda**

**"I move that the June 17, 2021, agenda be approved as presented."**

Moved: Morgan Bamford, individual Member

Seconded: Lisa Gilchrist, Town of Stony Plain FCSS

Motion carried (100% for)

### **3. Approval of the Minutes of the 2020 AGM**

**"I move that the minutes of the 2020 Volunteer Alberta AGM be approved."**

Moved: Morgan Bamford, individual Member

Seconded: Darlene Kowalchuk, Christmas Bureau

Motion carried (92% for; 8% abstained)

### **4. Adoption of Reviewed Financial Statements**

Volunteer Alberta's annual budget was established and approved by the Board. The financial statements were reviewed at each Board meeting and monitored on a continuous basis. The Finance and Audit Committee met during the year, communicated with our external auditors, and received presentations from the financial staff and Executive Director. Over the past year, the organization has demonstrated financial responsibility and ensured that due diligence is a key component in the conduct of its financial affairs, including policy work for more oversight. The audited financial statements were shared as part of the agenda package. Sian Anderson, Treasurer, also highlighted the 2020 fiscal year ended with a slight excess of revenue over expenses.

Question: Why was 2019 "unaudited"? (Gary Shelton, Edmonton Sports Council)

Previous year was reviewed by a different auditor, so they mark as unaudited - as they did not audit the previous numbers.

**"I move to adopt the audited financial statements as presented."**

Moved: Sian Anderson, Town of Okotoks

Seconded: Karen Bradley, FCSS Innisfail

Motion carried (93% for; 7% abstained)

### **5. Appointment of Auditors for 2021 Fiscal Year**

Question: What was the cost of the audit? (Dave Maffitt, Volunteer Airdrie)

Approx. \$13,000 for a full Audit, which was taken into consideration in planning by the Board.

**"I move that the firm of MNP LLP be appointed as auditors to conduct a financial Audit for Volunteer Alberta's 2021 Fiscal year."**

Moved: Sian Anderson, Town of Okotoks

Seconded: Shannon Marshall, Edmonton Garrison MFRC

Motion carried (97% for; 3% abstained)

## 6. Bylaw Amendments

Under the provisions of Bylaw 5.0 Special Resolutions, Volunteer Alberta provided due notice of the resolution proposed to be passed at this Annual General Meeting. The proposed Bylaw amendment was provided with the agenda package and shown onscreen. The minor wording changes to articles 3.03 and 5.01 acknowledge the need for flexibility, as brought to light during the pandemic, and ensures Volunteer Alberta may remain adaptive during extenuating circumstances.

Be it resolved that:	Be amended to read:
Article III – MEMBERSHIP 3.03 If a member is at any time in arrears for dues or assessments, that member <b>will</b> be suspended twenty-one (21) days after written notice to the member's last known address.	Article III – MEMBERSHIP 3.03 If a member is at any time in arrears for dues or assessments, that member <b>may</b> be suspended twenty-one (21) days after written notice to the member's last known address.
Article V – SPECIAL RESOLUTIONS 5.01 c. A resolution consented to in writing by all the members who would have been entitled at a general meeting to vote on the resolution <b>in person</b> , or where proxies are permitted.	Article V – SPECIAL RESOLUTIONS 5.01 c. A resolution consented to in writing by all the members who would have been entitled <b>to be present</b> at a general meeting to vote on the resolution, or where proxies are permitted.

**“I move that the bylaw amendments to Article 3.03 and 5.01 be approved as presented.”**

Moved: Naomi Mahaffy, individual Member  
 Seconded: Anne-Marie Kallal, CCI-LEX  
 Motion carried (97% for; 3% abstained)

## 7. Nomination of Board of Directors

Members of the Board of Directors are appointed for a two-year term with potential to renew for two additional terms of two year each (a maximum of six years). As nominations cannot be received from the floor, there are two sources of names for nomination slate. First is the current board (those eligible to serve another term or in midst of a term) and the other is from the general membership. Continuing Board members in the midst of a term, not requiring re-election: Bonnie Chiu, Lisa Gilchrist, Sian Anderson and Lesley MacKinnon, with Morgan Bamford moving to the role of Past President.

**“I move that the nomination slate of David Maffitt, Corinne Ethier, Hero Laird, and Naomi Mahaffy be approved as presented.”**

Moved: Morgan Bamford, individual Member  
 Seconded: Lesley MacKinnon, individual Member  
 Motion carried (92% for; 8% abstained)

## 8. President's Review

Morgan shared highlights Volunteer Alberta's 30<sup>th</sup> anniversary year, including some programs, services and networks. He noted the 2020 Annual Report was available online and invited Karen Link, Executive Director, to speak about Volunteer Alberta's activities.

Karen Link invited some VA Members and program participants as Guest Impact Speakers to share the impact they experienced participating in Volunteer Alberta's programs and services over the past year.

- Kristine Cassie, Chinook Sexual Assault Centre, shared about the impact of the Volunteer Screening Program – Screening Development Grant.
- Isra Abdelrahim, Youth @ The Table Youth Participant on the Volunteer Airdrie Board of Directors, shared about her experience with Youth @ the Table.

- Chelsea Eastman, Volunteer Lethbridge, talked about participating in the Alberta Volunteer Centre Network and the Evaluation & Impact Initiative.

Karen acknowledged factors affecting us all, including COVID-19, social justice movements, and Indian Residential Schools tragic findings, and how volunteerism and civic engagement are part of the solution. She highlighted some of the activities Volunteer Alberta will be exploring with a new Strategic Plan via three roles: Connectors, Champions and Catalysts. Some work during the next three year will focus on the Future of Volunteerism – through the lens of equity, diversity and inclusion; and exploring VA’s role in supporting civic engagement. She grateful recognized Volunteer Centres and our other Members, partners and funders. She acknowledged the staff and Board for their efforts on behalf of Volunteer Alberta.

#### **9. Honourary Member presentation**

Volunteer Alberta’s Bylaws provide for Honourary membership, given at the discretion of the Board of Directors, to highlight an individual who has shown distinguished merit in the field of volunteerism or who has made an outstanding contribution to the development of volunteerism and/or the nonprofit/voluntary sector. This year, the Board acknowledged: Pam Snowden. Congratulations Pam!

#### **10. Acknowledgement of Volunteers**

Hero Laird recognized retiring directors, Renita Bartlett and Pieter de Vos, and thanked them for their energy and commitment to Volunteer Alberta, and acknowledged Morgan Bamford for his work as President, moving to Past President.

#### **11. Adjournment**

Morgan thanked everyone for attending and invited attendees to stay for the panel discussion on the Future of Volunteerism and Civic Engagement to follow.

**“I move to adjourn the meeting at 11:03am.”**

Moved: Renita Bartlett, Cochrane FCSS