

# Volunteer Alberta Consulting Services

| Flat Fee Model                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                |                                                                                                                                                                                                                                                                                                                                                                                                | Hourly Billing Model                                                                       |                                 | Retainer Model                                                                                                                |                                                      | Members<br>get 10%<br>off all<br>listed<br>prices |
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| For clients who would like a standard, volunteer programming-related service.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                |                                                                                                                                                                                                                                                                                                                                                                                                | For clients who need support outside our standard, volunteer programming-related services. |                                 | Could be used for any service, but generally reserved for contracts with a large number of hours involved or long time-frames |                                                      |                                                   |
| Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Community Orgs (including nonprofits and FCSS) | Municipalities (excluding FCSS)                                                                                                                                                                                                                                                                                                                                                                | Community Org Hourly Rate (including nonprofits and FCSS)                                  | Municipalities (excluding FCSS) | Monthly Retainer for Community Orgs (including nonprofits and FCSS)                                                           | Monthly Retainer for Municipalities (excluding FCSS) |                                                   |
| Volunteer Program Assessment: Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Starting at \$330                              | Starting at \$420                                                                                                                                                                                                                                                                                                                                                                              | \$110/hr                                                                                   | \$140/hr                        | Starting at \$990                                                                                                             | Starting at \$1260                                   |                                                   |
| Volunteer Program Assessment: Interview                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Starting at \$1210                             | Starting at \$1540                                                                                                                                                                                                                                                                                                                                                                             |                                                                                            |                                 |                                                                                                                               |                                                      |                                                   |
| Volunteer Program Implementation: Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Starting at \$3300                             | Starting at \$4200                                                                                                                                                                                                                                                                                                                                                                             |                                                                                            |                                 |                                                                                                                               |                                                      |                                                   |
| Volunteer Program Implementation: Support                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Starting at \$4950                             | Starting at \$6300                                                                                                                                                                                                                                                                                                                                                                             |                                                                                            |                                 |                                                                                                                               |                                                      |                                                   |
| Service Descriptions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                |                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                            |                                 |                                                                                                                               |                                                      |                                                   |
| Volunteer Program Assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                | VA will review your volunteer program and provide feedback and analysis to guide your work forward. The Review Tier includes document review and analysis. The Interview Tier includes document review and analysis, as well as interviews with volunteers.                                                                                                                                    |                                                                                            |                                 |                                                                                                                               |                                                      |                                                   |
| Volunteer Program Implementation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                | VA will complete all components of the assessment above and support the implementation of recommended changes. The Planning Tier includes assessment, policy and procedure drafting, and presentations to your board or senior leadership team. The Support Tier includes everything above, plus bi-weekly follow-up meetings for 3–4 months, as well as edits to drafted documents as needed. |                                                                                            |                                 |                                                                                                                               |                                                      |                                                   |
| Terms and Conditions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                |                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                            |                                 |                                                                                                                               |                                                      |                                                   |
| <ul style="list-style-type: none"><li>• VA will select a pricing model for your project based on your organization's needs and budget.</li><li>• These costs do not include travel fees for cross-province travel. If travel is required for the contract, this will be calculated seperately and include mileage, accommodation, food, supplies, and a 10% non-refundable contingency fee.</li><li>• In the spirit of equity and accessibility, we never want cost to prevent nonprofit and voluntary organizations from accessing the support they need. If pricing is a concern, please connect with us to talk through your needs -- we’re always open to finding a path forward together.</li><li>• Any FCSS, even those that are considered departments of the municipality/region they're located in, are considered community organizations.</li></ul> |                                                |                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                            |                                 |                                                                                                                               |                                                      |                                                   |