

**VOLUNTEER ALBERTA (THE ASSOCIATION OF  
VOLUNTEER CENTRES AND VOLUNTEER  
ENGAGING ORGANIZATIONS OF ALBERTA)**

**Financial Statements**

**Year Ended December 31, 2014**

*(Unaudited)*

**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**

**Index to Financial Statements**

**Year Ended December 31, 2014**

*(Unaudited)*

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April 27, 2015  
Edmonton, Alberta

**REVIEW ENGAGEMENT REPORT**

To the Members of Volunteer Alberta (The Association of Volunteer Centres and Volunteer Engaging Organizations of Alberta)

We have reviewed the statement of financial position of Volunteer Alberta (The Association of Volunteer Centres and Volunteer Engaging Organizations of Alberta) as at December 31, 2014 and the statements of operations, changes in net assets and cash flow for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the Association.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

**Kingston Ross Pasnak LLP**  
Chartered Accountants

**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**

**Statement of Operations**

**Year Ended December 31, 2014**

*(Unaudited)*

	2014	2013
<b>REVENUE</b>		
Contracts, grants and contributions	\$ 1,059,656	\$ 832,393
Memberships, workshops and donations	66,199	29,449
Interest	4,118	2,450
	<b>1,129,973</b>	<b>864,292</b>
<b>EXPENSES</b>		
Wages and benefits	652,477	579,567
Contract services	143,823	30,354
Capacity building networking	65,020	65,000
Office rent	63,241	63,934
Computer	29,003	6,654
Marketing and communications	23,997	24,641
Staff expenses	18,851	15,296
Office and postage	16,569	10,987
Professional development	13,440	14,486
Travel	11,810	8,778
Utilities and telephone	9,967	7,975
Professional fees	7,150	8,217
Amortization	5,283	7,439
Board expense	4,161	4,966
Website	3,759	7,456
Insurance	2,459	2,513
Bank charges	1,841	1,652
Venue rental	738	1,817
Volunteer recognition	264	1,328
	<b>1,073,853</b>	<b>863,060</b>
<b>EXCESS OF REVENUE OVER EXPENSES</b>	<b>\$ 56,120</b>	<b>\$ 1,232</b>

See notes to financial statements

**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**

**Statement of Changes in Net Assets**

**Year Ended December 31, 2014**

*(Unaudited)*

	Invested in Equipment	Unrestricted	Internally Restricted	2014	2013
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 16,851	\$ 85,250	\$ -	\$ 102,101	\$ 100,869
(Deficiency) excess of revenue over expenses	(2,816)	58,936	-	56,120	1,232
Addition of internally restricted fund	-	(50,000)	50,000	-	-
<b>NET ASSETS - END OF YEAR</b>	\$ 14,035	\$ 94,186	\$ 50,000	\$ 158,221	\$ 102,101

**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**


**Statement of Financial Position**


**December 31, 2014**

*(Unaudited)*

	2014	2013
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash and cash equivalents <i>(Note 3)</i>	\$ 616,851	\$ 423,299
Accounts receivable	11,294	9,670
Interest receivable	1,556	839
Goods and Services Tax recoverable	6,724	4,079
Prepaid expenses	17,028	3,455
	<b>653,453</b>	<b>441,342</b>
EQUIPMENT <i>(Note 4)</i>	<b>16,394</b>	<b>19,800</b>
ENDOWMENT INVESTMENTS <i>(Note 5)</i>	<b>10,291</b>	<b>10,291</b>
	<b>\$ 680,138</b>	<b>\$ 471,433</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 20,182	\$ 13,712
Deferred membership fees	5,585	12,880
Deferred contributions <i>(Note 6)</i>	493,791	339,791
Current portion of deferred capital contributions <i>(Note 7)</i>	472	590
	<b>520,030</b>	<b>366,973</b>
DEFERRED CAPITAL CONTRIBUTIONS <i>(Note 7)</i>	<b>1,887</b>	<b>2,359</b>
	<b>521,917</b>	<b>369,332</b>
<b>COMMITMENTS <i>(Note 8)</i></b>		
<b>NET ASSETS</b>		
Invested in equipment	14,035	16,851
Unrestricted	94,186	85,250
Internally restricted <i>(Note 9)</i>	50,000	-
	<b>158,221</b>	<b>102,101</b>
	<b>\$ 680,138</b>	<b>\$ 471,433</b>

ON BEHALF OF THE BOARD

  
\_\_\_\_\_  
Director

  
\_\_\_\_\_  
Director

See notes to financial statements

**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**

**Statement of Cash Flow**

**Year Ended December 31, 2014**

*(Unaudited)*

	<b>2014</b>	2013
<b>OPERATING ACTIVITIES</b>		
Cash receipts from contracts, grants, and memberships	<b>\$ 1,266,984</b>	\$ 919,557
Cash paid to suppliers and employees	<b>(1,075,674)</b>	(848,568)
Interest paid	<b>4,118</b>	2,450
Cash flow from operating activities	<b>195,428</b>	73,439
<b>INVESTING ACTIVITY</b>		
Purchase of equipment	<b>(1,876)</b>	-
<b>INCREASE IN CASH FLOW</b>	<b>193,552</b>	73,439
<b>CASH - BEGINNING OF YEAR</b>	<b>423,299</b>	349,860
<b>CASH - END OF YEAR</b>	<b>\$ 616,851</b>	\$ 423,299

**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**

**Notes to Financial Statements**

**Year Ended December 31, 2014**

*(Unaudited)*

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1. PURPOSE OF ORGANIZATION

Volunteer Alberta (the "Association") promotes voluntarism within the Province of Alberta by providing funding and supportive services in the voluntary sector around the province.

The Association is incorporated under the Societies Act of the Province of Alberta and registered as a Canadian charitable organization under the Income Tax Act (Canada).

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Significant accounting policies observed in the preparation of the financial statements are summarized below.

Revenue recognition

Deferred contributions represent funds that are externally restricted for specific projects other than the purchase of property and equipment. The Association follows the deferral method of accounting for grants, contracts, contributions and donations. Restricted contributions, that meet the criteria of a liability, other than those received for the purchase of property and equipment are recognized as revenue in the year in which the related expenses are incurred. In the case of revenues received for the purchase of equipment having a limited life, these amounts are amortized to revenue over the useful lives of the related assets.

Revenues received from direct program contributions are recognized when received, or when receivable if the amount can be reasonably estimated and the collection is reasonably assured.

Revenues received for the provision of goods or services are recognized in the period in which the goods are provided or the services are substantially rendered and the collection is reasonably assured.

Revenues from memberships are recognized when the related membership services are provided. Membership fees received in advance are deferred and recognized as revenue in the fiscal period to which they relate.

Revenues received from donations and contributions-in-kind are recorded at fair value when such value can be reasonably determined.

Revenues from interest and other income are recognized when earned.

Financial instruments

All financial instruments are initially measured at fair value, and, unless otherwise noted, the Association subsequently measures its financial instruments at amortized cost.

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**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**

**Notes to Financial Statements**

**Year Ended December 31, 2014**

*(Unaudited)*

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2. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Equipment

Equipment is amortized over their estimated useful lives at the following rates and methods:

Computer equipment	30%	declining balance method
Video conferencing and phone equipment	20%	declining balance method

The Association regularly reviews its equipment to eliminate obsolete items.

Equipment acquired during the year but not placed into use is not amortized until it is placed into use.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates. The significant estimated pertain to collectability of accounts receivable and the physical and economic lives of equipment.

3. CASH AND CASH EQUIVALENTS

	<b>2014</b>	2013
Guaranteed Investment Certificates	<b>\$ 300,000</b>	\$ 250,000
Savings accounts	<b>160,958</b>	109,388
Operating accounts	<b>155,893</b>	63,911
	<b>\$ 616,851</b>	\$ 423,299

The cashable three-year guaranteed investment certificates bear interest at increasing rates of 1.15%, 1.30%, and 1.35% (2013 - 1.25% without escalating rates) with each increase occurring on their anniversary dates. Due to their cashable nature, the certificates have been classified as short-term investments that are equivalent to cash.

**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**

**Notes to Financial Statements**

**Year Ended December 31, 2014**

*(Unaudited)*

**4. EQUIPMENT**

	Cost	Accumulated amortization	2014 Net book value	2013 Net book value
Computer equipment	\$ 31,417	\$ 22,534	\$ 8,883	\$ 10,412
Video conferencing and phone equipment	22,078	14,567	7,511	9,388
	<b>\$ 53,495</b>	<b>\$ 37,101</b>	<b>\$ 16,394</b>	<b>\$ 19,800</b>

**5. ENDOWMENT INVESTMENTS**

	2014	2013
VSMP Alumni Chapter Endowed Project Fund	<b>\$ 10,291</b>	\$ 10,291

According to the Endowment Agreement with VSMP Alumni Chapter, the \$10,291 principal balance must remain endowed until ten years after the establishment date April 10, 2008. The interest earned from this endowment should be used for general operations of Resource Centre for Voluntary Organizations (RCVO). The endowment investment has an annual interest rate of 1.5%. The interest is calculated and paid annually.

**6. DEFERRED CONTRIBUTIONS**

During the year, the Association received contributions totaling \$761,000 (2013 - \$358,500). Deferred contributions represent funds received from donors and sponsors for specific projects and are amortized into income as related expenditures are incurred.

	Endowment	Volunteer Week	SCiP and Other	Total
Deferred contributions, beginning of year	\$ 10,291	\$ 27,000	\$ 302,500	\$ 339,791
Add: contributions	-	-	761,000	761,000
Less: recognized as revenue	-	(27,000)	(580,000)	(607,000)
	<b>\$ 10,291</b>	<b>\$ -</b>	<b>\$ 483,500</b>	<b>\$ 493,791</b>

**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**

**Notes to Financial Statements**

**Year Ended December 31, 2014**

*(Unaudited)*

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**7. DEFERRED CAPITAL CONTRIBUTIONS**

In 2009, the Association received a donation of equipment valued at \$10,000. Deferred capital contributions are amortized into revenue to match the amortization of the related equipment.

	<b>2014</b>	<b>2013</b>
ICCAN Gift	<b>\$ 10,000</b>	\$ 10,000
Less: amortization of deferred capital contributions	<b>(7,641)</b>	(7,051)
Subtotal	<b>2,359</b>	2,949
Current portion of deferred capital contributions	<b>(472)</b>	(590)
	<b>\$ 1,887</b>	\$ 2,359

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**8. COMMITMENTS**

During the year, The Association signed a new lease for different premises, which it occupied in February 2015. The Association is committed to annual payments under operating leases in respect of office space in the following year.

2015	\$ 60,150
2016	78,171
2017	80,563
2018	80,563
2019	82,953
	<u>382,400</u>
	<b>\$ 382,400</b>

**9. INTERNALLY RESTRICTED NET ASSETS**

The Board of Directors for the Association has internally restricted \$50,000 (2013 - \$nil) of its net assets in the event strategic funding is required.

**VOLUNTEER ALBERTA (THE ASSOCIATION OF VOLUNTEER CENTRES AND  
VOLUNTEER ENGAGING ORGANIZATIONS OF ALBERTA)**

**Notes to Financial Statements**

**Year Ended December 31, 2014**

*(Unaudited)*

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**10. FINANCIAL INSTRUMENTS**

The Association is exposed to various risks through its financial instruments. The following analysis provides information about the Association's risk exposure and concentration as of December 31, 2014. Unless otherwise noted, the Association's risk exposure has not changed from the prior year.

**Credit risk**

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Association is exposed to credit risk from customers, and the maximum exposure to this risk is the carrying value of accounts receivable on the balance sheet. Management assesses the need for an allowance for potential credit losses by considering the credit risk of specific customers, historical trends, and other information.

**Interest rate risk**

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the market interest rates. The Association is exposed to interest rate risk with respect to the amount of interest earned annually from cash funds on deposit with financial institutions.